

76523 Required Committees

(a)

The facility shall have at least the following multidisciplinary committees: Client Care Policy, Infection Control and Human Rights.

(b)

Minutes of every committee meeting shall be maintained in the facility and shall indicate names of members present, date, subject matter discussed and action taken.

(c)

Committee organization and structure shall be as follows: (1) Client Care Policy Committee. (A) Written client care policies shall be established and followed in the care of clients governing the following services: developmental programming, health support, dietary and pharmaceutical services and such social, therapy and diagnostic services as may be provided and administrative client records and housekeeping functions. (B) These policies shall be developed by a committee whose membership shall consist of at least one physician, the administrator, the registered nurse in charge of nursing services, a pharmacist, program director, client representative and other members of the interdisciplinary team as may be appropriate. (C) The committee shall meet at least semiannually. (D) The client care policy committee shall have overall responsibility for, but not be limited to the following: 1. Develop policies to fulfill the objectives of each service in

providing client care. 2. Effectively implement client care policies. 3. Monitor staff performance to ensure that policies are executed. 4. Implement measures to assure the quality of client care. 5. Monitor the staff development program. 6. Review, evaluate and approve all behavior modification programs, which include aversive techniques, prior to and after implementation of such programs. (E) Client care policies shall be reviewed annually and revised as necessary. Minutes shall list policies reviewed. (F) The Client Care Policy Committee shall implement the provisions of the Health and Safety Code, Sections 1315 and 1316.5, by means of written policies and procedures. 1. Facilities which choose to allow dentists or clinical psychologists to refer clients for admission shall do so only if there are physicians who will provide the necessary medical care for the referred clients. 2. Only physicians shall assume overall care of clients, including performing admitting history and physical examinations and issuing orders for medical care. (G) The Client Care Policy Committee shall implement the provision of the Health and Safety Code, Section 1316, by means of written policies and procedures. 1. Facilities which choose to allow podiatrists to refer clients for admission shall do so only if a physician provides necessary medical care for the referred client. 2. Only physicians shall assume overall care of clients, including performing admitting history and physical examinations. (2) Infection Control Committee. (A) The facility shall establish an infection control committee with responsibility for overall infection control in the facility. (B) Composition of the committee shall consist of representatives from the following services: health support, administration, records, dietetic, pharmaceutical, housekeeping and laundry. (C) The committee shall meet at least quarterly. (D) The functions of the infection control committee shall include, but not be limited to the following: 1. Establish and implement policies and procedures for investigating, controlling and

preventing infections in the facility. 2. Monitor staff performance to ensure the policies and procedures are implemented. 3. Monitor staff performance to ensure that basic principles of medical asepsis are implemented. 4. Maintain, review and report statistics of the number, types, sources and locations of infections within the facility. 5. Document and participate in developing and implementing relevant in-service programs. (3) Human Rights Committee. (A) The facility shall establish a human rights committee with responsibility for assuring that client rights as specified in Section 76525 are safeguarded. (B) Composition of the committee shall consist of at least the administrator, program director, registered nurse in charge of nursing services and the clients' advocate from regional centers or state hospital as applicable, client representative, and parent or a community representative. (C) The committee shall meet at least quarterly. (D) The function of the human rights committee shall include: 1. Development of policies and procedures to assure and safeguard the clients' rights listed in Section 76525. 2. Monitor staff performance to ensure that policies and procedures are implemented. 3. Document and participate in developing and implementing relevant in-service training programs. 4. Review proposed research projects which involve client treatment modalities where client human rights or dignity is affected.

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safeguarded. (B) Composition of the committee shall consist of at least the administrator, program director, registered nurse in charge of nursing services and the clients' advocate from regional centers or state hospital as applicable, client representative, and parent or a community representative. (C) The committee shall meet at least quarterly. (D) The function of the human rights committee shall include:

1. Development of policies and procedures to assure and safeguard the clients' rights listed in Section 76525.
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